

**General Services Administration
Federal Acquisition Service
Authorized Federal Supply Schedule FSS Price List**

Online access to contract ordering information, terms and conditions, pricing, and the option to create an electronic delivery order are available through GSA Advantage!®. The website for GSA Advantage!® is: <https://www.GSAAdvantage.gov>.

Multiple Award Schedule (MAS)

**FSC Group: Professional Services
FSC Class: R408, R701, R422, DA01**

Contract Number: GS-00F-009DA

Contract Period: October 1, 2015 – September 30, 2025



**Westat, Inc.
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Rockville, Maryland 20850
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Business Size: Other than Small Business

For more information on ordering go to the following website: <https://www.gsa.gov/schedules>.

Price list current as of Modification PS-0030 effective June 28, 2024

Prices Shown Herein are NET (discount deducted)



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About Westat, Inc.

Westat, Inc. (Westat) is an employee-owned corporation known for the quality of its statistical design, data collection, and analysis work, and its expertise in strategic communications. Since 1963, we have successfully provided research and consulting services across Government program areas, in fields as diverse as health and biomedicine, education, employment and training, social policy, environment and energy, transportation, workforce, military and veterans, and science and technology. With headquarters in the Washington, DC, metropolitan area, we are conveniently located near our Federal Government clients. Through the Multiple Award Schedule Professional Services Category (MAS-PSC), Westat offers a diverse set of technical capabilities including survey expertise, marketing and communication services, and integrated consulting.

Westat's most important resource is its diverse staff of more than 2,000 professionals. Included in this group are social scientists; management analysts; communications, public relations, and marketing professionals; web development experts; computer systems and related staff; program area specialists; and survey operations specialists. We offer complete teams of organizational specialists and technical experts to evaluate programs, assess performance and quality in meeting program objectives and goals, and, when applicable, recommend program changes. Our statistical staff includes some of the best-known names in the field of research statistics. We are thoroughly experienced in program assessment, evaluation, strategic planning, and market research. We also have extensive experience in developing and tracking measures of program performance, designing research and data collection systems, and collecting and analyzing information—taking advantage of the appropriate information technology to meet client needs for efficiency and timeliness.

Westat uses a project-oriented management approach that enables us to assemble the most appropriate and responsive team for each assignment. With a long tradition of specialized research, we are qualified to address the most daunting research and marketing challenges facing Government agencies.

Customer Information

Table 1. Table of awarded special item number(s) with appropriate cross reference to item descriptions and awarded price(s):

SIN	SIN Description	Description Page	Price Page
541611/RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services Subgroup: Program Evaluation Services	15-20	33-34
541613/RC	Marketing Consulting Services	15-20	33-34
541910/RC	Marketing Research and Analysis	15-20	33-34
54151S/RC/STLOC	Information Technology Professional Services	21-26	35-36
54151HEAL/RC/STLOC	Health Information Technology Services	27-32	37-38
ANCILLARY/RC/STLOC	Ancillary Supplies and Services	39-40	39-40
OLM/RC/STLOC	Order-Level Materials (OLMs)	Defined at Order Level	Defined at Order Level

- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment discounts, or any other concession affecting price. Contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply: See pages 39-40
- 1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, the Contractor shall insert "Not applicable" for this item: See pages 15-32
2. Maximum Order: SINs 541611, 541613, 541910: \$1,000,000
SINs 54151S, 54151HEAL: \$500,000
SINs ANCILLARY, OLM: \$250,000
3. Minimum Order: \$100
4. Geographic Coverage (delivery area): Worldwide

- | | | |
|------|---|--|
| 5. | Point(s) of production (city, county, and State or foreign country): | Rockville, Montgomery County, Maryland, USA |
| 6. | Discount from list prices or statement of net price: | Government Net Prices (discounts already deducted) |
| 7. | Quantity Discounts: | None |
| 8. | Prompt Payment Terms: | Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions. |
| 9. | Foreign Items (list items by country of origin): | None |
| 10a. | Time of Delivery: | Specified on the Task Order |
| 10b. | Expedited Delivery: | Negotiated at the Task Order level |
| 10c. | Overnight and 2-Day Delivery: | Negotiated at the Task Order level |
| 10d. | Urgent Requirements: | Agencies may contact contractor's representative to affect a faster delivery |
| 11. | F.O.B. Point(s): | Destination |
| 12a. | Ordering Address(es): | Westat, Inc.
1600 Research Blvd
Rockville, MD 20850-3129 |
| 12b. | Ordering procedures: See Federal Acquisition Regulation (FAR) 8.405-3. | |
| 13. | Payment Address(es): | Westat, Inc.
P.O. Box 1004
Rockville, MD 20850 |
| 14. | Warranty Provision: | Standard Commercial Warranty |
| 15. | Export Packing Charges, if applicable: | Not Applicable |
| 16. | Terms and conditions of rental, maintenance, and repair (if applicable): | Not Applicable |
| 17. | Terms and conditions of installation (if applicable): | Not Applicable |
| 18a. | Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): | Not Applicable |
| 18b. | Terms and conditions for any other services (if applicable): | Not Applicable |

19. List of service and distribution points (if applicable): Not Applicable
20. List of participating dealers (if applicable): Not Applicable
21. Preventative maintenance (if applicable) Not Applicable
- 22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): Not Applicable
- 22b. If applicable, indicate that Section 508 compliance information is available for the information and communications technology (ICT) products and services offered and show where full details can be found (e.g., Contractor's website or other location). ICT accessibility standards can be found at <https://www.section508.gov/>. Contact Contractor
23. Unique Entity Identifier (UEI) Number: NVUWAFWQ57S5
24. Westat, Inc. *is* registered in the System for Award Management (SAM)

Note: Non-Labor Items: *Non-labor items (shown on pages 39-40) are priced at actual costs plus associated indirect costs in accordance with Westat's Disclosure Statement and the current Provisional Indirect Rate Agreement negotiated with the National Institutes of Health.*

Services Ordering Process

MAS is a competitively awarded contract. Each client agency has specific contract procedures that it will follow when using this simplified procurement process. Orders flow directly from the client agency to Westat. The following are general rules that GSA has proposed.

A. If a customer solicits proposals from firms on the Schedule, these are the steps that can be followed:

Step 1: The Customer sends a Task Request to Westat's MAS-PSC Coordinator or Contractual Representative via fax or email. The request should include Westat's MAS- PSC Contract Number GS-00F-009DA.

Mr. Payton Smith, MAS-PSC Coordinator 301-294-2090
Fax: 301-738-3500
paytonsmith@westat.com

Mr. Rod Mohadjer, Contractual Representative 301-294-3941
Fax: 301-738-3500
rodmohadjer@westat.com

Step 2: Westat reviews the request and develops a proposal consisting of two parts: Technical and Price.

Step 3: Westat submits the proposal to the Customer (as either a letter proposal or an oral presentation).

Step 4: The Customer reviews the proposal and makes a best-value determination.

Step 5: If Westat is selected, the Customer issues a delivery order/task order to Westat.

B. When the Customer selects Westat based on a best-value determination, these are the steps that can be followed:

Step 1: Westat meets with the Customer to define and document the requirements.

Step 2: The Customer reviews the project definition and modifies it as necessary.

Step 3: Westat advises the Customer of the labor mix and the cost to meet the identified project requirements.

Step 4: The Customer provides the project definition and funding documents to its internal Contracting Officer.

Step 5: The Customer's Contracting Office executes the purchase order and issues it directly to Westat. The purchase order should include Westat's Contract Number GS-00F-009DA.

Step 6: Westat begins the work.

Marketing Consulting Services

Westat is a leading provider of data, information, and insights that provide guidance and support to Federal agency programs. Our concentration in Federal programs allows us to extend our services, ranging from developing strategic plans to increasing public awareness of our clients' products, services, and programs.

We work closely with our clients to conduct formative research that guides the development of theory-based communications and marketing plans. Research activities might include collecting primary data, analyzing extant data, or conducting comprehensive literature reviews, environmental scans, or other research to inform the process. Westat helps clients to establish program objectives, identify and segment target audiences, develop and test program messages and products, and evaluate program impact.

Westat is a recognized leader in all phases of survey design and development, data collection, and data analysis. We have extensive experience in program evaluation and provide the tools to help clients assess how well the objectives of a marketing program are being met after program implementation.

We can help clients select appropriate communication channels (e.g., traditional or social media, word-of-mouth), taking into consideration client knowledge and preferences.

Westat also offers experience and expertise in data analysis and evaluation. We can help our clients to interpret and apply research findings from focus groups, surveys, and other sources of information about target audiences, market penetration, and the content and acceptability of materials.

Marketing Research and Public Opinion Polling

Westat offers quality and value in the purchase of comprehensive communications and marketing services, including advertising; public and media relations; web-based marketing; digital and social media outreach; market research and analysis; video production; exhibit design and implementation; and conference, event, and tradeshow services. We are specialists in applying creative message development, design, and production services to research and science-based content.

Westat combines research and data analysis with the full variety of communication and graphics services necessary to disseminate knowledge learned to our clients, special audiences, and the public. We create campaigns and deliver messages in any medium to local, national, and international audiences. Our customers get the best value on every project through Westat's combination of experience, technical qualifications, flexibility, and organizational efficiencies. We know how to use plain language in advertising and marketing to communicate important scientific, technical, and other complex messages to any audience.

Westat has more than 80 full-time communication and graphics professional staff based in our corporate offices. The majority are housed in 5,000 square feet of specialized media facilities. We also maintain separate 1,100-square-foot focus group and usability testing facilities in our Rockville Conference Center. Our full-service advertising and integrated marketing capabilities include the following.

- Advertising
- Public and Media Relations
- Web-Based Marketing
- Market Research and Analysis
- Video, Film, and Multimedia Production
- Exhibit Design and Implementation
- Conference, Event, and Tradeshow Planning and Support
- Commercial Photography
- Commercial Art and Graphic Design
- Plain Language Communication
- Public Inquiry Response
- Distribution and Fulfillment

Westat's commitment to communications excellence is reflected by its participation in the Center for Plain Language (charter member), Plain Language Association International, Society for Technical Communication, National Association of Government Communicators, American Institute of Graphic Artists, and League of American Communications Professional.

Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services

Westat is a leading provider of expert advice, assistance, and guidance to Federal agencies focused on improving their mission-oriented business and substantive program functions. Our concentration in Federal programs allows us to extend our consulting services from program assessment, evaluation, strategic goal, planning development to all types of measurement and business process improvement support. The following are some of our key consulting services.

- Strategic Business and Operational Planning
- Program Evaluation and Research Design
- Performance Measurement
- Process Management and Improvement
- Change Management
- Operational Assessment
- Data and Information Communications
- Other Consulting Services

Facilitation and Decision Support Services

Many of the goals and objectives clients need to accomplish in mission-oriented efforts require support for groups working together. Westat provides a full range of facilitation services to support group work, including several in which we have unique or highly specialized capabilities. All of our facilitators have extensive experience and hold advanced degrees in relevant fields. We use a variety of group dynamics techniques for enhancing decision making, defining roles, resolving disputes, maintaining focus, and managing group behavior. We also offer specialized facilitation through our customized focus group facilities, interactive data definition and analysis capabilities. Our systematic approach is tailored to meet client objectives.

Survey Services

Westat is a full-service company with state-of-the-art capabilities in survey design, data collection, analysis, and data utilization. All of our survey services are tailored precisely to the client's requirements to ensure that the organization's unique problems and concerns are properly addressed. Our survey work covers all key constituencies of an organization, including customers, employees, suppliers, stakeholders, and the public at large. Westat has conducted hundreds of survey projects for organizations of all sizes, in both the public and private sectors. This work has spanned all Federal program areas, including health and nutrition, education, social services, substance abuse, science and technology, and

employment and training. Of particular relevance to this SIN is our extensive experience in designing, implementing, and analyzing program evaluations and surveys of customer satisfaction, employee opinion, organizational culture, diversity assessment, and communication patterns.

Westat uses the latest technologies to ensure the highest possible response rates and on-time delivery. Another key to success is the involvement of our senior staff in every stage of the process. We have developed unparalleled quality control standards for all aspects of survey operations to ensure performance on time, within budget, and of exceptional quality. Finally, all of our surveys are conducted in a manner that generates action on the priority issues requiring attention.

Project Management Services

Westat provides services to assist in planning, initiating, managing, executing, and closing out mission-oriented business programs and projects. Our approach focuses on quality, schedules, and resources and the necessary controls and coordination required to complete tasks on time. We deliver successful project performance because we rely on our highly experienced team members, integrated technological solutions, and standards and best practices. Our emphasis on close coordination and effective communication with our clients ensures excellent results.

Our program/project management services include the following:

- Program/project leadership and communications
- Program/project planning and scheduling
- Earned value management support
- Program/project management, including performance monitoring and measurement
- Cost/Schedule control
- Monitor quality
- Reporting and documentation
- Stakeholder briefings, meetings, and related project support services
- Project close-out services

Information Technology Professional Services

Westat harnesses advanced technologies, innovative systems, and modern infrastructure to deliver digital solutions that maximize scientific insight in a world where technology advances, research challenges, data complexity, and cybersecurity threats abound. We pride ourselves on being exceptional stewards of our clients' IT goals and funds, and our solutions reflect our commitment to superior quality, timeliness, transparency, and cost control.

As a leading research firm for over 60 years, Westat serves many federal agencies cutting across multiple domains including health, biomedical, education, food and nutrition, social services, environment, and labor. In these areas, Westat offers comprehensive IT services that enable all phases of research, surveillance, and evaluation projects of various scale and complexity by providing engineering, software development, cybersecurity, operations, full data lifecycle, and analytic services using innovative platforms, software, technologies, and methods.

Our toolkit includes best-in-class technologies among open source, SaaS, and commercial products, Westat enterprise capabilities, and custom development to meet our clients' diverse and complex engineering, computing and analytic requirements.

Data Science and Analytics

Westat's large data science team comprises formally trained data scientists, statisticians, computer scientists, system architects, GPS specialists, data engineers, and visualization specialists. We work with clients to determine where machine learning (ML), artificial intelligence (AI), record linkages, and metric driven dashboards can be applied to expand data utility and discovery as well as to optimize data operations including collection, processing and dissemination. Our goal is to reduce operations costs and increase the speed with which stakeholders receive information they need to make decisions and be responsive in a dynamic project environment. We have extensive experience in both open source and proprietary cloud platforms to design, prototype, and roll out data science solutions for clients.

Data Collection and Management

With a focus on quality and results, Westat develops right-sized data collection, operations, processing, and discovery solutions that emphasize automation, innovation, and security. We offer a robust suite of tools to manage both small and large, single and multimode data collection efforts encompassing in-person, telephone, and web. We acquire and process administrative, secondary, and passive data such as healthcare claims, environmental data, IoT, and social media data. Through harmonization, use of common data models and standards, integration, data science methods, and deriving data, we enhance data utility and promote deeper analytics, and wider data pooling and sharing. Our proven data governance framework is powered by modern data architectures and processes, and ensures data are trusted, timely, and enriched.

Software Engineering

Westat performs software development to provide advanced functions such as multimode data collection, cloud-native data processing and aggregation platforms, bring your own device (BYOD) approaches, cloud-based voice communications, and integrated research platforms to our research. We deliver open and secure architectures while ensuring privacy protections to participants. Our engineers are experienced in scalable platforms, tools, and technologies ranging from traditional on-premises web applications backed by relational databases to containerized, cloud-native, open-sourced, distributed, and horizontally scalable research solutions. Finally, we bring world-class user interface and experience designs that engage study participants and clearly communicate study objectives while ensuring accessibility and Section 508 compliance. Our team of user experience and interface designers ensures that our products combine design, functionality, and intuitive behaviors.

Infrastructure and Security

Westat provides a robust hybrid (cloud and on premise) infrastructure for hosting systems, websites, applications, and computing workspaces. We operate our on-premise data center at a FISMA moderate level and operate solutions in multiple FedRAMP ATO-certified cloud environments, including AWS, Azure, and Google. We can offer our clients a variety of options for hosting and operating the systems that support their projects that include developing and supporting hybrid solutions.

Health Information Technology Services

Management and Analysis of EHR Data

Westat recognizes the power of harvesting electronic health record (EHR) data for research and surveillance purposes. To support this important work, we have assembled a dedicated data science and biostatistical team with demonstrated expertise and experience and have developed a cloud-based data operations platform to enable near real-time processing of EHR and related data. Our platform comprises automated data pipelines that ingest, validate, harmonize, apply ML models and NLP methods, and perform privacy preserving linkages ensuring robust data is available for analytics and controlled dissemination.

Westat's capacity to support advances in the use of EHR data is founded in the knowledge and experience of the company's physician and nurse informaticians, and its health services researchers, including policy analysts, economists, and epidemiologists. Westat offers expertise in a variety of information systems across provider and patient settings. These include primary and specialty care physician offices, hospitals, integrated delivery systems, mental health providers, community health centers, and long-term care facilities. Westat staff are experts in a range of systems and platforms, including:

- Bioinformatics and clinical data management studies for registries, clinical trials, and comparative effectiveness research
- EHR systems and patient portals
- Clinical decision support systems
- Telehealth and remote monitoring
- E-prescribing and computerized physician order entry (CPOE)
- Health information exchange, interoperability, and privacy and security standards

Health Care Data Analytics

Westat offers the subject matter expertise, methods, and tools to advance public health initiatives that seek to better understand sociodemographic, structural, clinical, and economic challenges to improving patient outcomes, addressing equity, and improving health delivery systems. We understand the types of health care data sources available and their strengths and challenges, how to bring disparate data together, and how to enrich and analyze data to enable our clients to make data-driven decisions.

Westat experts span health informatics, innovative health care delivery model and value-based care, patient safety and experience, and quality measure. Our staff include physician informaticians, biostatisticians, and health services researchers with expertise in the development of health IT standards and data models that inform EHR adoption, interoperability and exchange, and evaluation and implementation research. We provide monitoring and compliance services in support of innovative health care delivery models and value-based programs.

Westat uses a wide array of econometrics and advanced analytic techniques to analyze data sources such as Medicare and Medicaid files, commercial health claims and encounter data, EHRs, assessments for long-term supports and services, public health statistics, and other national, state, and local data.

Data integrity, availability and utility are key in supporting, even driving, healthcare analytics. Westat has developed a cloud-based data operations platform to enable near real-time processing of health care data, and it operates within a strong governance framework.

Health Services Research and Health Policy

Westat supports our clients' priorities to improve patient care, reduce costs, and better align payment systems to promote patient centeredness. Westat's expertise and experience include:

- Mixed-methods program evaluation
- Impact evaluation using experimental, quasi-experimental, and nonexperimental designs
- Patient-reported outcomes and patient and caregiver experience
- Health economics and policy
- Environmental scans and white papers
- Performance and quality measurement, implementation, and reporting
- Survey development, testing, and multimode data collection
- Data analysis and statistical modeling
- Learning collaboratives and technical assistance.

Labor Category Descriptions:

This table below presents the allowable substitutions, based on education and experience for labor requirements. Experience should be professional, and job related; however, it does not have to be specific to the project to be accomplished.

Table 2. Education/Experience Substitution Matrix

In general, where it is not stated, the following experience table may be substituted for not having the required degree. Each year of completed education equates to one year of experience

Degree	Education/Experience Substitutions	Related Certification Substitutions
Associate's	High School Diploma + 2 years experience	Trade/Vocational School or Technical Training or Military Training in relevant field or other industry certifications, as appropriate
Bachelor's	High School Diploma + 4 years additional experience; or Associate's Degree + 2 years additional experience; or 4 years relevant experience	Professional or Industry Standard Technical Certification in relevant field (e.g., PMP, MCSE, CCNP, CDNP, ICCP, ISSO, ISO9001, ISO27001, ITIL) or other industry certifications, as appropriate + 3.5 years relevant experience
Master's	Bachelor's Degree + 2 years additional experience; or Associate's Degree + 6 years additional experience; or 8 years relevant experience	Professional or Industry Standard Technical Certification in relevant field (e.g., PMP, MCSE, CCNP, CDNP, ICCP, ISSO, ISO9001, ISO27001, ITIL) or other industry certifications, as appropriate + 7.5 years relevant experience
Doctorate	Master's Degree + 3 years additional experience; or Bachelor's Degree + 5 years additional experience; or 10 years relevant experience	Professional or Industry Standard Technical Certification in relevant field (e.g., PMP, MCSE, CCNP, CDNP, ICCP, ISSO, ISO9001, ISO27001, ITIL) or other industry certifications, as appropriate + 9.5 years relevant experience

Table 3. Labor Category Descriptions

Labor Category Descriptions - SIN 541611, 541613, 541910

Labor Category	Functional Responsibility	Minimum Experience and Education
Principal I	A Principal is the primary individual responsible for the preparation, management, and administration of a research grant, cooperative agreement, contract in compliance with all applicable laws and regulations governing the conduct of sponsored research. PI responsibilities involve direct interaction and supervision of the research team and the client, and may author publications.	Experience: 15 years Education: Doctorate Degree
Principal II	A Principal is the primary individual responsible for the preparation, management, and administration of a research grant, cooperative agreement, contract in compliance with all applicable laws and regulations governing the conduct of sponsored research. PI responsibilities involve direct interaction and supervision of the research team and the client, and may author publications.	Experience: 14 years Education: Master's Degree
Principal III	A Principal is the primary individual responsible for the preparation, management, and administration of a research grant, cooperative agreement, contract in compliance with all applicable laws and regulations governing the conduct of sponsored research. PI responsibilities involve direct interaction and supervision of the research team and the client, and may author publications.	Experience: 12 years Education: Master's Degree
Principal IV	A Principal is the primary individual responsible for the preparation, management, and administration of a research grant, cooperative agreement, contract in compliance with all applicable laws and regulations governing the conduct of sponsored research. PI responsibilities involve direct interaction and supervision of the research team and the client, and may author publications.	Experience: 8 years Education: Master's Degree
Subject Matter Expert I	A Subject Matter Expert (SME) is an individual with a complete understanding of a certain job, workflow, department, function, technical knowledge base, etc. The subject Matter experts possess the highest level of expertise in performing a niche job within the organization and could be providing support from a number of different disciplines: business, finance, scientific research and surveys, statistical analysis, interviewing and coding, and any other knowledge from the technical perspective. A subject matter expert is able to share and facilitate his/her perspective and knowledge with various internal and external stakeholders in the pursuit of solving problems and/or developing enhancements. The subject matter expert may also have direct interaction with the Client, provide consulting services for their expert opinion, and author publications.	Experience: 12 years Education: Doctorate Degree

Labor Category	Functional Responsibility	Minimum Experience and Education
Subject Matter Expert II	<p>A Subject Matter Expert (SME) is an individual with a complete understanding of a certain job, workflow, department, function, technical knowledge base, etc. The subject Matter experts possess the highest level of expertise in performing a niche job within the organization and could be providing support from a number of different disciplines: business, finance, scientific research and surveys, statistical analysis, interviewing and coding, and any other knowledge from the technical perspective. A subject matter expert is able to share and facilitate his/her perspective and knowledge with various internal and external stakeholders in the pursuit of solving problems and/or developing enhancements. The subject matter expert may also have direct interaction with the Client, provide consulting services for their expert opinion, and author publications.</p>	Experience: 11 years Education: Master's Degree
Subject Matter Expert III	<p>A Subject Matter Expert (SME) is an individual with a complete understanding of a certain job, workflow, department, function, technical knowledge base, etc. The subject Matter experts possess the highest level of expertise in performing a niche job within the organization and could be providing support from a number of different disciplines: business, finance, scientific research and surveys, statistical analysis, interviewing and coding, and any other knowledge from the technical perspective. A subject matter expert is able to share and facilitate his/her perspective and knowledge with various internal and external stakeholders in the pursuit of solving problems and/or developing enhancements. The subject matter expert may also have direct interaction with the Client, provide consulting services for their expert opinion, and author publications.</p>	Experience: 8 years Education: Master's Degree
Subject Matter Expert IV	<p>A Subject Matter Expert (SME) is an individual with a complete understanding of a certain job, workflow, department, function, technical knowledge base, etc. The subject Matter experts possess the highest level of expertise in performing a niche job within the organization and could be providing support from a number of different disciplines: business, finance, scientific research and surveys, statistical analysis, interviewing and coding, and any other knowledge from the technical perspective. A subject matter expert is able to share and facilitate his/her perspective and knowledge with various internal and external stakeholders in the pursuit of solving problems and/or developing enhancements. The subject matter expert may also have direct interaction with the Client, provide consulting services for their expert opinion, and author publications.</p>	Experience: 7 years Education: Master's Degree
Project Director I	<p>A Project Director is responsible for high level strategic program planning and day-to-day operations and overall mission of the Program/Project. Interacts with Project Directors and Program Leaders, Senior Management, staff and clients, and contractor personnel in performing various duties.</p>	Experience: 10 years Education: Master's Degree
Project Director II	<p>A Project Director is responsible for assisting Program Leaders, Project Director I with strategic program planning and day-to-day operations. Interacts with Project Directors and Senior Management, staff, clients, and contractor personnel in performing various duties.</p>	Experience: 9 years Education: Master's Degree

Labor Category	Functional Responsibility	Minimum Experience and Education
Project Director III	A Project Director is responsible for assisting Program Leaders, Project Directors with strategic program planning and day-to-day operations. Interacts with Project Directors, Senior Management, staff, clients, and contractor personnel in performing various duties.	Experience: 8 years Education: Master's Degree
Project Director IV	A Project Director is responsible for day-to-day operations and meets with other members of staff and key personnel regularly. Interacts with Program Leaders, Project Directors, Senior Management, staff, contractor personnel and clients in performing various duties. May mentor and supervise less experienced staff.	Experience: 6 years Education: Master's Degree
Senior Officer	This position has overall accountability and signature authority for the company's largest and most complex projects. The Senior Officer works with the client to establish clear expectations and working relationships for the project. The Senior Officer provides leadership in strategic and operational planning and budgeting and also makes staff assignments, conducts independent quality reviews and ensures that contract requirements are being met. She/he may also act as the technical or substantive lead for projects, or provide guidance and advice as a Subject Matter Expert in technical and substantive issues on projects.	Experience: 20 years Education: Master's Degree
Officer	This position has overall accountability and signature authority for mid-sized to large projects. The Officer works with the client to establish clear expectations and working relationships for the project. The Officer provides leadership in strategic and operational planning and budgeting and also makes staff assignments, conducts independent quality reviews, and ensures that contract requirements are being met. She/he may also act as the technical or substantive lead for projects, or provide guidance and advice as a Subject Matter Expert in technical and substantive issues on projects.	Experience: 15 years Education: Master's Degree
Program Leader I	A Program Leader is responsible for program management strategic planning and day-to-day operations on multiple projects. Interacts with staff, clients, contractor personnel and monitors status of the program with input from Program Leader II.	Experience: 10 years Education: Bachelor's Degree
Program Leader II	A Program Leader is responsible for program management strategic planning and day-to-day operations and supports Program Leader I. Interacts with staff, clients, contractor personnel and monitors status of the program with input from staff and other sources. May mentor and supervise less experienced staff.	Experience: 8 years Education: Bachelor's Degree
Senior Manager Level 1	Provides managerial or technical oversight responsibilities for multiple projects.	Experience: 15 years Education: Master's Degree
Senior Manager Level 2	Senior-level manager or analyst with major responsibilities on a project with skills in such areas as survey design, operations analysis, information processing, research reports, etc.	Experience: 10 years Education: Master's Degree
Manager	Manages a project or a major component of a larger project. Often uses a range of technical skills.	Experience: 10 years Education: Bachelor's Degree

Labor Category	Functional Responsibility	Minimum Experience and Education
Senior Analyst I	A Senior Analyst is a seasoned member of the team that reviews the status of high priority projects, deliverables or milestones from a technical, business, financial or marketing perspective. Act as liaison with Senior Management and other internal and external stakeholders. Attends meetings with clients and provides feedback, as appropriate. May also be responsible for monitoring project scope, facilitating design improvements, integrating systems and/or overseeing the work of less senior analysts or certain aspects of their work completing various task(s).	Experience: 7 years Education: Bachelor's Degree
Senior Analyst II	A Senior Analyst is a seasoned member of the team that reviews the status of high priority projects, deliverables or milestones from a technical, business, financial or marketing perspective. Act as liaison with Senior Management and other internal and external stakeholders. Attends meetings with clients and provides feedback, as appropriate. May also be responsible for monitoring project scope, facilitating design improvements, integrating systems and/or overseeing the work of less senior analysts or certain aspects of their work completing various task(s).	Experience: 6 years Education: Bachelor's Degree
Senior Analyst III	A Senior Analyst is a seasoned member of the team that reviews the status of high priority projects, deliverables or milestones from a technical, business, financial or marketing perspective. Act as liaison with Senior Management and other internal and external stakeholders. Attends meetings with clients and provides feedback, as appropriate. May also be responsible for monitoring project scope, facilitating design improvements, integrating systems and/or overseeing the work of less senior analysts or certain aspects of their work completing various task(s).	Experience: 5 years Education: Bachelor's Degree
Senior Researcher	A Senior Researcher provides technical oversight responsibilities for multiple research projects. May mentor and train less experienced staff.	Experience: 4 years Education: Bachelor's Degree
Researcher Level 1	Usually a research analyst, survey developer, or systems staff member at Level 1 or Level 2. May provide senior editorial or graphics support. Frequently plays a major technical role in the project.	Experience: 7 years Education: Bachelor's Degree
Researcher Level 2	Usually a research analyst, survey developer, or systems staff member at Level 1 or Level 2. May provide senior editorial or graphics support. Frequently plays a major technical role in the project.	Experience: 5 years Education: Bachelor's Degree
Junior Researcher	Provides skills similar to the Researcher Level 2 but less often in a major role. May provide editorial or graphics support.	Experience: 3 years Education: Bachelor's Degree
Research Evaluator I	A Research Evaluator is an experienced member of the scientific team responsible for compiling, processing and reviewing data utilizing statistical or analytical methods. The research evaluator is a collaborative member of the team providing qualitative and quantitative research results to other internal and external stakeholders. The research evaluator may interact with the Client, be responsible for deliverables associated with research results and author publications.	Experience: 3 years Education: Master's Degree

Labor Category	Functional Responsibility	Minimum Experience and Education
Research Evaluator II	A Research Evaluator is an experienced member of the scientific team responsible for compiling, processing and reviewing data utilizing statistical or analytical methods. The research evaluator is a collaborative member of the team providing qualitative and quantitative research results to other internal and external stakeholders. The research evaluator may interact with the Client, be responsible for deliverables associated with research results and author publications.	Experience: 2 years Education: Bachelor's Degree
Research Evaluator III	A Research Evaluator is an experienced member of the scientific team responsible for compiling, processing and reviewing data utilizing statistical or analytical methods. The research evaluator is a collaborative member of the team providing qualitative and quantitative research results to other internal and external stakeholders. The research evaluator may interact with the Client, be responsible for deliverables associated with research results and author publications.	Experience: 1 year Education: Bachelor's Degree
Survey Responder I	A Survey Responder manages groundwork on our research projects to gather and elucidate project data. The Survey Responder I will construct evaluative frameworks, act as liaison with client and project stakeholders and staff on the ground, and devise data-driven undertakings that fully align with project needs.	Experience: 6 years Education: Bachelor's Degree
Survey Responder II**	A Survey Responder supports groundwork on our research projects to gather and elucidate project data. The Survey Responder III will construct evaluative frameworks, act as liaison with client and project stakeholders and staff on the ground, and devise data-driven undertakings that fully align with project needs.	Experience: 4 years Education: Associate's Degree
Survey Responder III**	A Survey Responder assists in supporting groundwork on our research projects to gather and elucidate project data. The Survey Responder III will construct evaluative frameworks, act as liaison with client and project stakeholders and staff on the ground, and devise data-driven undertakings that fully align with project needs.	Experience: 3 years Education: High School Diploma
Senior Support Staff**	Provides technical skills in support of project development and operations. (Sometimes referred to as a Research Assistant)	Experience: 3 years Education: Bachelor's Degree
Support Staff Level 1**	Three levels of Support Staff are frequently involved in survey operations and in supervising and conducting data preparation and editing records	Experience: 2 years Education: High School Diploma
Support Staff Level 2**	Three levels of Support Staff are frequently involved in survey operations and in supervising and conducting data preparation and editing records	Experience: 1 year Education: High School Diploma
Support Staff Level 3**	Three levels of Support Staff are frequently involved in survey operations and in supervising and conducting data preparation and editing records	Experience: 0 years Education: High School Diploma
Telephone Center Supervisor**	Supervisor provides quality control and support for the telephone interviewing staff.	Experience: 0 years Education: High School Diploma
Telephone Center Interviewer**	Interviewer conducts interviews by telephone with participants in research studies.	Experience: 0 years Education: High School Diploma
Coder/ Editor**	Reviews and codes data records according to defined rules and procedures.	Experience: 0 years Education: High School Diploma

Labor Category	Functional Responsibility	Minimum Experience and Education
Field Supervisor**	Supervises and conducts data collection activities.	Experience: 0 years Education: High School Diploma
Field Interviewer**	Supervises and conducts data collection activities	Experience: 0 years Education: High School Diploma

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Labor Category	Functional Responsibility	Minimum Experience and Education
IT Principal I	A Principal is the primary individual responsible for the preparation, management, and administration of a research grant, cooperative agreement, contract, or IT related project in compliance with all applicable laws and regulations governing the conduct of sponsored research. PI responsibilities involve direct interaction and supervision of the research team and the client and may author publications.	Experience: 17 years Education: Doctorate Degree
IT Principal II	A Principal is the primary individual responsible for the preparation, management, and administration of a research grant, cooperative agreement, contract, or IT related project in compliance with all applicable laws and regulations governing the conduct of sponsored research. PI responsibilities involve direct interaction and supervision of the research team and the client and may author publications.	Experience: 16 years Education: Master's Degree
IT Principal III	A Principal is the primary individual responsible for the preparation, management, and administration of a research grant, cooperative agreement, contract, or IT related project in compliance with all applicable laws and regulations governing the conduct of sponsored research. PI responsibilities involve direct interaction and supervision of the research team and the client and may author publications.	Experience: 14 years Education: Master's Degree
IT Principal IV	A Principal is the primary individual responsible for the preparation, management, and administration of a research grant, cooperative agreement, contract, or IT related project in compliance with all applicable laws and regulations governing the conduct of sponsored research. PI responsibilities involve direct interaction and supervision of the research team and the client and may author publications.	Experience: 10 years Education: Master's Degree
IT Subject Matter Expert I	A Subject Matter Expert (SME) is an individual with a complete understanding of a certain job, workflow, department, function, technical knowledge base, etc. The subject Matter experts possess the highest level of expertise in performing a niche job within the organization and could be providing support from a number of different disciplines: business, finance, scientific research and surveys, statistical analysis, interviewing and coding, information technology, and any other knowledge from the technical perspective. A subject matter expert is able to share and facilitate his/her perspective and knowledge with various internal and external stakeholders in the pursuit of solving problems and/or developing enhancements. The subject matter expert may also have direct interaction with the Client, provide consulting services for their expert opinion, and author publications.	Experience: 14 years Education: Doctorate Degree

Labor Category	Functional Responsibility	Minimum Experience and Education
IT Subject Matter Expert II	<p>A Subject Matter Expert (SME) is an individual with a complete understanding of a certain job, workflow, department, function, technical knowledge base, etc. The subject Matter experts possess the highest level of expertise in performing a niche job within the organization and could be providing support from a number of different disciplines: business, finance, scientific research and surveys, statistical analysis, interviewing and coding, information technology, and any other knowledge from the technical perspective. A subject matter expert is able to share and facilitate his/her perspective and knowledge with various internal and external stakeholders in the pursuit of solving problems and/or developing enhancements. The subject matter expert may also have direct interaction with the Client, provide consulting services for their expert opinion, and author publications.</p>	<p>Experience: 13 years Education: Master's Degree</p>
IT Subject Matter Expert III	<p>A Subject Matter Expert (SME) is an individual with a complete understanding of a certain job, workflow, department, function, technical knowledge base, etc. The subject Matter experts possess the highest level of expertise in performing a niche job within the organization and could be providing support from a number of different disciplines: business, finance, scientific research and surveys, statistical analysis, interviewing and coding, information technology, and any other knowledge from the technical perspective. A subject matter expert is able to share and facilitate his/her perspective and knowledge with various internal and external stakeholders in the pursuit of solving problems and/or developing enhancements. The subject matter expert may also have direct interaction with the Client, provide consulting services for their expert opinion, and author publications.</p>	<p>Experience: 10 years Education: Master's Degree</p>
IT Subject Matter Expert IV	<p>A Subject Matter Expert (SME) is an individual with a complete understanding of a certain job, workflow, department, function, technical knowledge base, etc. The subject Matter experts possess the highest level of expertise in performing a niche job within the organization and could be providing support from a number of different disciplines: business, finance, scientific research and surveys, statistical analysis, interviewing and coding, information technology, and any other knowledge from the technical perspective. A subject matter expert is able to share and facilitate his/her perspective and knowledge with various internal and external stakeholders in the pursuit of solving problems and/or developing enhancements. The subject matter expert may also have direct interaction with the Client, provide consulting services for their expert opinion, and author publications.</p>	<p>Experience: 9 years Education: Master's Degree</p>
IT Project Director I	<p>A Project Director is responsible for high level strategic program planning and day-to-day operations and overall mission of the Program/Project. Interacts with Project Directors and Program Leaders, Senior Management, staff and clients, and contractor personnel in performing various duties.</p>	<p>Experience: 12 years Education: Master's Degree</p>
IT Project Director II	<p>A Project Director is responsible for assisting Program Leaders, Project Director I with strategic program planning and day-to-day operations. Interacts with Project Directors and Senior Management, staff, clients, and contractor personnel in performing various duties.</p>	<p>Experience: 11 years Education: Master's Degree</p>

Labor Category	Functional Responsibility	Minimum Experience and Education
IT Project Director III	A Project Director is responsible for assisting Program Leaders, Project Directors with strategic program planning and day-to-day operations. Interacts with Project Directors, Senior Management, staff, clients, and contractor personnel in performing various duties.	Experience: 10 years Education: Master's Degree
IT Project Director IV	A Project Director is responsible for day-to-day operations and meets with other members of staff and key personnel regularly. Interacts with Program Leaders, Project Directors, Senior Management, staff, contractor personnel and clients in performing various duties. May mentor and supervise less experienced staff.	Experience: 8 years Education: Master's Degree
IT Senior Officer	This position has overall accountability and signature authority for the company's largest and most complex projects, including IT related projects. The Senior Officer works with the client to establish clear expectations and working relationships for the project. The Senior Officer provides leadership in strategic and operational planning and budgeting and also makes staff assignments, conducts independent quality reviews, and ensures that contract requirements are being met. She/he may also act as the technical or substantive lead for projects or provide guidance and advice as a Subject Matter Expert in technical and substantive issues on projects.	Experience: 22 years Education: Master's Degree
IT Officer	This position has overall accountability and signature authority for mid-sized to large projects, including IT related projects. The Officer works with the client to establish clear expectations and working relationships for the project. The Officer provides leadership in strategic and operational planning and budgeting and also makes staff assignments, conducts independent quality reviews, and ensures that contract requirements are being met. She/he may also act as the technical or substantive lead for projects or provide guidance and advice as a Subject Matter Expert in technical and substantive issues on projects.	Experience: 17 years Education: Master's Degree
IT Program Leader I	A Program Leader is responsible for program management strategic planning and day-to-day operations on multiple projects, including IT related projects. Interacts with staff, clients, contractor personnel and monitors status of the program with input from Program Leader II.	Experience: 12 years Education: Bachelor's Degree
IT Program Leader II	A Program Leader is responsible for program management strategic planning and day-to-day operations and supports Program Leader I. Interacts with staff, clients, contractor personnel and monitors status of the program with input from staff and other sources. May mentor and supervise less experienced staff.	Experience: 10 years Education: Bachelor's Degree
IT Senior Manager Level 1	Provides managerial or technical (IT) oversight responsibilities for multiple projects.	Experience: 17 years Education: Master's Degree
IT Senior Manager Level 2	Senior-level manager or analyst with major responsibilities on a project with skills in such areas as survey design, operations analysis, information processing, research reports, information technology requirements, etc.	Experience: 12 years Education: Master's Degree
IT Manager	Manages a project or a major component of a larger project, including IT projects. Often uses a range of technical skills.	Experience: 12 years Education: Bachelor's Degree

Labor Category	Functional Responsibility	Minimum Experience and Education
IT Senior Analyst I	A Senior Analyst is a seasoned member of the team that reviews the status of high priority projects, deliverables or milestones from a technical (IT), business, financial or marketing perspective. Act as liaison with Senior Management and other internal and external stakeholders. Attends meetings with clients and provides feedback, as appropriate. May also be responsible for monitoring project scope, facilitating design improvements, integrating systems and/or overseeing the work of less senior analysts or certain aspects of their work completing various task(s).	Experience: 9 years Education: Bachelor's Degree
IT Senior Analyst II	A Senior Analyst is a seasoned member of the team that reviews the status of high priority projects, deliverables or milestones from a technical (IT), business, financial or marketing perspective. Act as liaison with Senior Management and other internal and external stakeholders. Attends meetings with clients and provides feedback, as appropriate. May also be responsible for monitoring project scope, facilitating design improvements, integrating systems and/or overseeing the work of less senior analysts or certain aspects of their work completing various task(s).	Experience: 8 years Education: Bachelor's Degree
IT Senior Analyst III	A Senior Analyst is a seasoned member of the team that reviews the status of high priority projects, deliverables or milestones from a technical (IT), business, financial or marketing perspective. Act as liaison with Senior Management and other internal and external stakeholders. Attends meetings with clients and provides feedback, as appropriate. May also be responsible for monitoring project scope, facilitating design improvements, integrating systems and/or overseeing the work of less senior analysts or certain aspects of their work completing various task(s).	Experience: 7 years Education: Bachelor's Degree
IT Senior Researcher	A Senior Researcher provides technical oversight responsibilities for multiple research and information technology projects. May mentor and train less experienced staff.	Experience: 6 years Education: Bachelor's Degree
IT Researcher Level 1	Usually a research analyst, survey developer, or systems staff member at Level 1 or Level 2. May provide senior editorial or graphics support. Frequently plays a major technical and IT related role in the project.	Experience: 9 years Education: Bachelor's Degree
IT Researcher Level 2	Usually a research analyst, survey developer, or systems staff member at Level 1 or Level 2. May provide senior editorial or graphics support. Frequently plays a major technical and IT related role in the project.	Experience: 7 years Education: Bachelor's Degree
IT Junior Researcher	Provides skills similar to the Researcher Level 2 but less often in a major role. May provide information technology, editorial, or graphics support.	Experience: 5 years Education: Bachelor's Degree
IT Research Evaluator I	A Research Evaluator is an experienced member of the scientific or information technology team responsible for compiling, processing, and reviewing data utilizing statistical or analytical methods. The research evaluator is a collaborative member of the team providing qualitative and quantitative research results to other internal and external stakeholders. The research evaluator may interact with the Client, be responsible for deliverables associated with information technology, research results, and author publications.	Experience: 5 years Education: Master's Degree

Labor Category	Functional Responsibility	Minimum Experience and Education
IT Research Evaluator II	A Research Evaluator is an experienced member of the scientific or information technology team responsible for compiling, processing, and reviewing data utilizing statistical or analytical methods. The research evaluator is a collaborative member of the team providing qualitative and quantitative research results to other internal and external stakeholders. The research evaluator may interact with the Client, be responsible for deliverables associated with information technology, research results, and author publications.	Experience: 4 years Education: Bachelor's Degree
IT Research Evaluator III	A Research Evaluator is an experienced member of the scientific or information technology team responsible for compiling, processing, and reviewing data utilizing statistical or analytical methods. The research evaluator is a collaborative member of the team providing qualitative and quantitative research results to other internal and external stakeholders. The research evaluator may interact with the Client, be responsible for deliverables associated with information technology, research results, and author publications.	Experience: 3 year Education: Bachelor's Degree
IT Survey Responder I	A Survey Responder manages groundwork on our research or IT related projects to gather and elucidate project data. The Survey Responder I will construct evaluative frameworks, act as liaison with client and project stakeholders and staff on the ground, and devise data-driven undertakings that fully align with project needs.	Experience: 8 years Education: Bachelor's Degree
IT Survey Responder II**	A Survey Responder supports groundwork on our research or IT related projects to gather and elucidate project data. The Survey Responder III will construct evaluative frameworks, act as liaison with client and project stakeholders and staff on the ground, and devise data-driven undertakings that fully align with project needs.	Experience: 6 years Education: Associate's Degree
IT Survey Responder III**	A Survey Responder assists in supporting groundwork on our research or IT related projects to gather and elucidate project data. The Survey Responder III will construct evaluative frameworks, act as liaison with client and project stakeholders and staff on the ground, and devise data-driven undertakings that fully align with project needs.	Experience: 5 years Education: High School Diploma
IT Senior Support Staff**	Provides technical and IT related skills in support of project development and operations. (Sometimes referred to as a Research Assistant)	Experience: 5 years Education: Bachelor's Degree
IT Support Staff Level 1**	Three levels of Support Staff are frequently involved in survey operations, supporting IT projects, and in supervising and conducting data preparation and editing records.	Experience: 4 years Education: High School Diploma
IT Support Staff Level 2**	Three levels of Support Staff are frequently involved in survey operations, supporting IT projects, and in supervising and conducting data preparation and editing records.	Experience: 3 year Education: High School Diploma
IT Support Staff Level 3**	Three levels of Support Staff are frequently involved in survey operations, supporting IT projects, and in supervising and conducting data preparation and editing records.	Experience: 2 years Education: High School Diploma
IT Telephone Center Supervisor**	Supervisor provides quality control and support for the telephone interviewing staff, including support for IT related projects.	Experience: 2 years Education: High School Diploma

Labor Category	Functional Responsibility	Minimum Experience and Education
IT Telephone Center Interviewer**	Interviewer conducts interviews by telephone with participants in research studies or IT related projects.	Experience: 2 years Education: High School Diploma
IT Coder/ Editor**	Reviews and codes data records according to defined rules and procedures and supports IT related projects.	Experience: 2 years Education: High School Diploma
IT Field Supervisor**	Supervises and conducts data collection activities and supports IT related projects.	Experience: 2 years Education: High School Diploma
IT Field Interviewer**	Supervises and conducts data collection activities and supports IT related projects.	Experience: 2 years Education: High School Diploma

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Labor Category	Functional Responsibility	Minimum Experience and Education
Health IT Principal I	A Principal is the primary individual responsible for the preparation, management, and administration of a research grant, cooperative agreement, contract, or IT related project in compliance with all applicable laws and regulations governing the conduct of sponsored research. PI responsibilities involve direct interaction and supervision of the research team and the client and may author publications. Scope is Health IT related.	Experience: 17 years Education: Doctorate Degree
Health IT Principal II	A Principal is the primary individual responsible for the preparation, management, and administration of a research grant, cooperative agreement, contract, or IT related project in compliance with all applicable laws and regulations governing the conduct of sponsored research. PI responsibilities involve direct interaction and supervision of the research team and the client and may author publications. Scope is Health IT related.	Experience: 16 years Education: Master's Degree
Health IT Principal III	A Principal is the primary individual responsible for the preparation, management, and administration of a research grant, cooperative agreement, contract, or IT related project in compliance with all applicable laws and regulations governing the conduct of sponsored research. PI responsibilities involve direct interaction and supervision of the research team and the client and may author publications. Scope is Health IT related.	Experience: 14 years Education: Master's Degree
Health IT Principal IV	A Principal is the primary individual responsible for the preparation, management, and administration of a research grant, cooperative agreement, contract, or IT related project in compliance with all applicable laws and regulations governing the conduct of sponsored research. PI responsibilities involve direct interaction and supervision of the research team and the client and may author publications. Scope is Health IT related.	Experience: 10 years Education: Master's Degree
Health IT Subject Matter Expert I	A Subject Matter Expert (SME) is an individual with a complete understanding of a certain job, workflow, department, function, technical knowledge base, etc. The subject Matter experts possess the highest level of expertise in performing a niche job within the organization and could be providing support from a number of different disciplines: business, finance, scientific research and surveys, statistical analysis, interviewing and coding, information technology, and any other knowledge from the technical perspective. A subject matter expert is able to share and facilitate his/her perspective and knowledge with various internal and external stakeholders in the pursuit of solving problems and/or developing enhancements. The subject matter expert may also have direct interaction with the Client, provide consulting services for their expert opinion, and author publications. Scope is Health IT related.	Experience: 14 years Education: Doctorate Degree

Labor Category	Functional Responsibility	Minimum Experience and Education
Health IT Subject Matter Expert II	<p>A Subject Matter Expert (SME) is an individual with a complete understanding of a certain job, workflow, department, function, technical knowledge base, etc. The subject Matter experts possess the highest level of expertise in performing a niche job within the organization and could be providing support from a number of different disciplines: business, finance, scientific research and surveys, statistical analysis, interviewing and coding, information technology, and any other knowledge from the technical perspective. A subject matter expert is able to share and facilitate his/her perspective and knowledge with various internal and external stakeholders in the pursuit of solving problems and/or developing enhancements. The subject matter expert may also have direct interaction with the Client, provide consulting services for their expert opinion, and author publications. Scope is Health IT related.</p>	<p>Experience: 13 years Education: Master's Degree</p>
Health IT Subject Matter Expert III	<p>A Subject Matter Expert (SME) is an individual with a complete understanding of a certain job, workflow, department, function, technical knowledge base, etc. The subject Matter experts possess the highest level of expertise in performing a niche job within the organization and could be providing support from a number of different disciplines: business, finance, scientific research and surveys, statistical analysis, interviewing and coding, information technology, and any other knowledge from the technical perspective. A subject matter expert is able to share and facilitate his/her perspective and knowledge with various internal and external stakeholders in the pursuit of solving problems and/or developing enhancements. The subject matter expert may also have direct interaction with the Client, provide consulting services for their expert opinion, and author publications. Scope is Health IT related.</p>	<p>Experience: 10 years Education: Master's Degree</p>
Health IT Subject Matter Expert IV	<p>A Subject Matter Expert (SME) is an individual with a complete understanding of a certain job, workflow, department, function, technical knowledge base, etc. The subject Matter experts possess the highest level of expertise in performing a niche job within the organization and could be providing support from a number of different disciplines: business, finance, scientific research and surveys, statistical analysis, interviewing and coding, information technology, and any other knowledge from the technical perspective. A subject matter expert is able to share and facilitate his/her perspective and knowledge with various internal and external stakeholders in the pursuit of solving problems and/or developing enhancements. The subject matter expert may also have direct interaction with the Client, provide consulting services for their expert opinion, and author publications. Scope is Health IT related.</p>	<p>Experience: 9 years Education: Master's Degree</p>
Health IT Project Director I	<p>A Project Director is responsible for high level strategic program planning and day-to-day operations and overall mission of the Program/Project. Interacts with Project Directors and Program Leaders, Senior Management, staff and clients, and contractor personnel in performing various duties. Scope is Health IT related.</p>	<p>Experience: 12 years Education: Master's Degree</p>

Labor Category	Functional Responsibility	Minimum Experience and Education
Health IT Project Director II	A Project Director is responsible for assisting Program Leaders, Project Director I with strategic program planning and day-to-day operations. Interacts with Project Directors and Senior Management, staff, clients, and contractor personnel in performing various duties. Scope is Health IT related.	Experience: 11 years Education: Master's Degree
Health IT Project Director III	A Project Director is responsible for assisting Program Leaders, Project Directors with strategic program planning and day-to-day operations. Interacts with Project Directors, Senior Management, staff, clients, and contractor personnel in performing various duties. Scope is Health IT related.	Experience: 10 years Education: Master's Degree
Health IT Project Director IV	A Project Director is responsible for day-to-day operations and meets with other members of staff and key personnel regularly. Interacts with Program Leaders, Project Directors, Senior Management, staff, contractor personnel and clients in performing various duties. May mentor and supervise less experienced staff. Scope is Health IT related.	Experience: 8 years Education: Master's Degree
Health IT Senior Officer	This position has overall accountability and signature authority for the company's largest and most complex projects, including IT related projects. The Senior Officer works with the client to establish clear expectations and working relationships for the project. The Senior Officer provides leadership in strategic and operational planning and budgeting and also makes staff assignments, conducts independent quality reviews, and ensures that contract requirements are being met. She/he may also act as the technical or substantive lead for projects or provide guidance and advice as a Subject Matter Expert in technical and substantive issues on projects. Scope is Health IT related.	Experience: 22 years Education: Master's Degree
Health IT Officer	This position has overall accountability and signature authority for mid-sized to large projects, including IT related projects. The Officer works with the client to establish clear expectations and working relationships for the project. The Officer provides leadership in strategic and operational planning and budgeting and also makes staff assignments, conducts independent quality reviews, and ensures that contract requirements are being met. She/he may also act as the technical or substantive lead for projects or provide guidance and advice as a Subject Matter Expert in technical and substantive issues on projects. Scope is Health IT related.	Experience: 17 years Education: Master's Degree
Health IT Program Leader I	A Program Leader is responsible for program management strategic planning and day-to-day operations on multiple projects, including IT related projects. Interacts with staff, clients, contractor personnel and monitors status of the program with input from Program Leader II. Scope is Health IT related.	Experience: 12 years Education: Bachelor's Degree
Health IT Program Leader II	A Program Leader is responsible for program management strategic planning and day-to-day operations and supports Program Leader I. Interacts with staff, clients, contractor personnel and monitors status of the program with input from staff and other sources. May mentor and supervise less experienced staff. Scope is Health IT related.	Experience: 10 years Education: Bachelor's Degree
Health IT Senior Manager Level 1	Provides managerial or technical (IT) oversight responsibilities for multiple projects. Scope is Health IT related.	Experience: 17 years Education: Master's Degree

Labor Category	Functional Responsibility	Minimum Experience and Education
Health IT Senior Manager Level 2	Senior-level manager or analyst with major responsibilities on a project with skills in such areas as survey design, operations analysis, information processing, research reports, information technology requirements, etc. Scope is Health IT related.	Experience: 12 years Education: Master's Degree
Health IT Manager	Manages a project or a major component of a larger project, including IT projects. Often uses a range of technical skills. Scope is Health IT related.	Experience: 12 years Education: Bachelor's Degree
Health IT Senior Analyst I	A Senior Analyst is a seasoned member of the team that reviews the status of high priority projects, deliverables or milestones from a technical (IT), business, financial or marketing perspective. Act as liaison with Senior Management and other internal and external stakeholders. Attends meetings with clients and provides feedback, as appropriate. May also be responsible for monitoring project scope, facilitating design improvements, integrating systems and/or overseeing the work of less senior analysts or certain aspects of their work completing various task(s). Scope is Health IT related.	Experience: 9 years Education: Bachelor's Degree
Health IT Senior Analyst II	A Senior Analyst is a seasoned member of the team that reviews the status of high priority projects, deliverables or milestones from a technical (IT), business, financial or marketing perspective. Act as liaison with Senior Management and other internal and external stakeholders. Attends meetings with clients and provides feedback, as appropriate. May also be responsible for monitoring project scope, facilitating design improvements, integrating systems and/or overseeing the work of less senior analysts or certain aspects of their work completing various task(s). Scope is Health IT related.	Experience: 8 years Education: Bachelor's Degree
Health IT Senior Analyst III	A Senior Analyst is a seasoned member of the team that reviews the status of high priority projects, deliverables or milestones from a technical (IT), business, financial or marketing perspective. Act as liaison with Senior Management and other internal and external stakeholders. Attends meetings with clients and provides feedback, as appropriate. May also be responsible for monitoring project scope, facilitating design improvements, integrating systems and/or overseeing the work of less senior analysts or certain aspects of their work completing various task(s). Scope is Health IT related.	Experience: 7 years Education: Bachelor's Degree
Health IT Senior Researcher	A Senior Researcher provides technical oversight responsibilities for multiple research and information technology projects. May mentor and train less experienced staff. Scope is Health IT related.	Experience: 6 years Education: Bachelor's Degree
Health IT Researcher Level 1	Usually a research analyst, survey developer, or systems staff member at Level 1 or Level 2. May provide senior editorial or graphics support. Frequently plays a major technical and IT related, role in the project. Scope is Health IT related.	Experience: 9 years Education: Bachelor's Degree
Health IT Researcher Level 2	Usually a research analyst, survey developer, or systems staff member at Level 1 or Level 2. May provide senior editorial or graphics support. Frequently plays a major technical and IT related role in the project. Scope is Health IT related.	Experience: 7 years Education: Bachelor's Degree
Health IT Junior Researcher	Provides skills similar to the Researcher Level 2 but less often in a major role. May provide information technology, editorial, or graphics support. Scope is Health IT related.	Experience: 5 years Education: Bachelor's Degree

Labor Category	Functional Responsibility	Minimum Experience and Education
Health IT Research Evaluator I	A Research Evaluator is an experienced member of the scientific or information technology team responsible for compiling, processing, and reviewing data utilizing statistical or analytical methods. The research evaluator is a collaborative member of the team providing qualitative and quantitative research results to other internal and external stakeholders. The research evaluator may interact with the Client, be responsible for deliverables associated with information technology, research results, and author publications. Scope is Health IT related.	Experience: 5 years Education: Master's Degree
Health IT Research Evaluator II	A Research Evaluator is an experienced member of the scientific or information technology team responsible for compiling, processing, and reviewing data utilizing statistical or analytical methods. The research evaluator is a collaborative member of the team providing qualitative and quantitative research results to other internal and external stakeholders. The research evaluator may interact with the Client, be responsible for deliverables associated with information technology, research results, and author publications. Scope is Health IT related.	Experience: 4 years Education: Bachelor's Degree
Health IT Research Evaluator III	A Research Evaluator is an experienced member of the scientific or information technology team responsible for compiling, processing, and reviewing data utilizing statistical or analytical methods. The research evaluator is a collaborative member of the team providing qualitative and quantitative research results to other internal and external stakeholders. The research evaluator may interact with the Client, be responsible for deliverables associated with information technology, research results, and may author publications. Scope is Health IT related.	Experience: 3 year Education: Bachelor's Degree
Health IT Survey Responder I	A Survey Responder manages groundwork on our research or IT related projects to gather and elucidate project data. The Survey Responder I will construct evaluative frameworks, act as liaison with client and project stakeholders and staff on the ground, and devise data-driven undertakings that fully align with project needs. Scope is Health IT related.	Experience: 8 years Education: Bachelor's Degree
Health IT Survey Responder II**	A Survey Responder supports groundwork on our research or IT related projects to gather and elucidate project data. The Survey Responder III will construct evaluative frameworks, act as liaison with client and project stakeholders and staff on the ground, and devise data-driven undertakings that fully align with project needs. Scope is Health IT related.	Experience: 6 years Education: Associate's Degree
Health IT Survey Responder III**	A Survey Responder assists in supporting groundwork on our research or IT related projects to gather and elucidate project data. The Survey Responder III will construct evaluative frameworks, act as liaison with client and project stakeholders and staff on the ground, and devise data-driven undertakings that fully align with project needs. Scope is Health IT related.	Experience: 5 years Education: High School Diploma
Health IT Senior Support Staff**	Provides technical and IT related skills in support of project development and operations. (Sometimes referred to as a Research Assistant) Scope is Health IT related.	Experience: 5 years Education: Bachelor's Degree

Labor Category	Functional Responsibility	Minimum Experience and Education
Health IT Support Staff Level 1**	Three levels of Support Staff are frequently involved in survey operations, supporting IT projects, and in supervising and conducting data preparation and editing records. Scope is Health IT related.	Experience: 4 years Education: High School Diploma
Health IT Support Staff Level 2**	Three levels of Support Staff are frequently involved in survey operations, supporting IT projects, and in supervising and conducting data preparation and editing records. Scope is Health IT related.	Experience: 3 year Education: High School Diploma
Health IT Support Staff Level 3**	Three levels of Support Staff are frequently involved in survey operations, supporting IT projects, and in supervising and conducting data preparation and editing records. Scope is Health IT related.	Experience: 2 years Education: High School Diploma
Health IT Telephone Center Supervisor**	Supervisor provides quality control and support for the telephone interviewing staff, including support for IT related projects. Scope is Health IT related.	Experience: 2 years Education: High School Diploma
Health IT Telephone Center Interviewer**	Interviewer conducts interviews by telephone with participants in research studies or IT related projects. Scope is Health IT related.	Experience: 2 years Education: High School Diploma
Health IT Coder/Editor**	Reviews and codes data records according to defined rules and procedures and supports IT related projects. Scope is Health IT related.	Experience: 2 years Education: High School Diploma
Health IT Field Supervisor**	Supervises and conducts data collection activities and supports IT related projects. Scope is Health IT related.	Experience: 2 years Education: High School Diploma
Health IT Field Interviewer**	Supervises and conducts data collection activities and supports IT related projects. Scope is Health IT related.	Experience: 2 years Education: High School Diploma

Table 4. GSA Price List:

SIN 541611, 541613, 541910

SINs	Labor Category	10/1/2020 - 9/30/2021	10/1/2021 - 9/30/2022	10/1/2022 - 9/30/2023	10/1/2023 - 9/30/2024	10/1/2024 - 9/30/2025
541611, 541613, 541910	Principal I		\$432.48	\$442.86	\$453.49	\$464.37
541611, 541613, 541910	Principal II		\$339.67	\$347.82	\$356.17	\$364.72
541611, 541613, 541910	Principal III		\$316.96	\$324.57	\$332.36	\$340.34
541611, 541613, 541910	Principal IV		\$269.56	\$276.03	\$282.65	\$289.43
541611, 541613, 541910	Subject Matter Expert I		\$351.27	\$359.70	\$368.33	\$377.17
541611, 541613, 541910	Subject Matter Expert II		\$305.04	\$312.36	\$319.86	\$327.54
541611, 541613, 541910	Subject Matter Expert III		\$246.85	\$252.77	\$258.83	\$265.04
541611, 541613, 541910	Subject Matter Expert IV		\$199.46	\$204.25	\$209.15	\$214.17
541611, 541613, 541910	Project Director I		\$336.00	\$344.06	\$352.32	\$360.78
541611, 541613, 541910	Project Director II		\$299.00	\$306.18	\$313.53	\$321.05
541611, 541613, 541910	Project Director III		\$267.00	\$273.41	\$279.97	\$286.69
541611, 541613, 541910	Project Director IV		\$236.00	\$241.66	\$247.46	\$253.40
541611, 541613, 541910	Senior Officer	\$259.00	\$265.22	\$271.59	\$278.11	\$284.78
541611, 541613, 541910	Officer	\$226.00	\$231.42	\$236.97	\$242.66	\$248.48
541611, 541613, 541910	Program Leader I		\$260.68	\$266.94	\$273.35	\$279.91
541611, 541613, 541910	Program Leader II		\$238.95	\$244.68	\$250.55	\$256.56
541611, 541613, 541910	Senior Manager - Level 1	\$163.00	\$166.91	\$170.92	\$175.02	\$179.22
541611, 541613, 541910	Senior Manager - Level 2	\$158.00	\$161.79	\$165.67	\$169.65	\$173.72
541611, 541613, 541910	Manager	\$152.00	\$155.65	\$159.39	\$163.22	\$167.14
541611, 541613, 541910	Senior Analyst I		\$165.88	\$169.86	\$173.94	\$178.11
541611, 541613, 541910	Senior Analyst II		\$156.25	\$160.00	\$163.84	\$167.77
541611, 541613, 541910	Senior Analyst III		\$128.97	\$132.07	\$135.24	\$138.49
541611, 541613, 541910	Senior Researcher		\$119.00	\$121.86	\$124.78	\$127.77
541611, 541613, 541910	Researcher - Level 1	\$104.00	\$106.50	\$109.06	\$111.68	\$114.36

SINs	Labor Category	10/1/2020 - 9/30/2021	10/1/2021 - 9/30/2022	10/1/2022 - 9/30/2023	10/1/2023 - 9/30/2024	10/1/2024 - 9/30/2025
541611, 541613, 541910	Researcher - Level 2	\$93.00	\$95.23	\$97.52	\$99.86	\$102.26
541611, 541613, 541910	Junior Researcher	\$88.00	\$90.12	\$92.28	\$94.49	\$96.76
541611, 541613, 541910	Research Evaluator I		\$114.00	\$116.74	\$119.54	\$122.41
541611, 541613, 541910	Research Evaluator II		\$91.00	\$93.18	\$95.42	\$97.71
541611, 541613, 541910	Research Evaluator III		\$80.00	\$81.92	\$83.89	\$85.90
541611, 541613, 541910	Survey Responder I		\$112.00	\$114.69	\$117.44	\$120.26
541611, 541613, 541910	Survey Responder II**		\$83.00	\$84.99	\$87.03	\$89.12
541611, 541613, 541910	Survey Responder III**		\$74.00	\$75.78	\$77.60	\$79.46
541611, 541613, 541910	Senior Support Staff**	\$98.00	\$100.35	\$102.76	\$105.23	\$107.76
541611, 541613, 541910	Support Staff - Level 1**	\$58.00	\$59.39	\$60.82	\$62.28	\$63.77
541611, 541613, 541910	Support Staff - Level 2**	\$51.00	\$52.22	\$53.47	\$55.24	\$56.57
541611, 541613, 541910	Support Staff - Level 3**	\$51.00	\$52.22	\$53.47	\$54.92	\$56.24
541611, 541613, 541910	Telephone Center Supervisor**	\$52.00	\$53.25	\$54.53	\$56.36	\$57.71
541611, 541613, 541910	Telephone Center Interviewer**	\$38.00	\$38.91	\$39.84	\$40.92	\$41.90
541611, 541613, 541910	Coder/Editor**	\$40.00	\$40.96	\$41.94	\$42.95	\$43.98
541611, 541613, 541910	Field Supervisor**	\$53.00	\$54.27	\$55.57	\$57.38	\$58.76
541611, 541613, 541910	Field Interviewer**	\$32.00	\$32.77	\$33.56	\$34.78	\$35.61

SIN 54151S

SINs	Labor Category	10/1/2020 - 9/30/2021	10/1/2021 - 9/30/2022	10/1/2022 - 9/30/2023	10/1/2023 - 9/30/2024	10/1/2024 - 9/30/2025
54151S	IT Principal I			\$442.86	\$453.49	\$464.37
54151S	IT Principal II			\$347.82	\$356.17	\$364.72
54151S	IT Principal III			\$324.57	\$332.36	\$340.34
54151S	IT Principal IV			\$276.03	\$282.65	\$289.43
54151S	IT Subject Matter Expert I			\$359.70	\$368.33	\$377.17
54151S	IT Subject Matter Expert II			\$312.36	\$319.86	\$327.54
54151S	IT Subject Matter Expert III			\$252.77	\$258.83	\$265.04
54151S	IT Subject Matter Expert IV			\$204.25	\$209.15	\$214.17
54151S	IT Project Director I			\$344.06	\$352.32	\$360.78
54151S	IT Project Director II			\$306.18	\$313.53	\$321.05
54151S	IT Project Director III			\$273.41	\$279.97	\$286.69
54151S	IT Project Director IV			\$241.66	\$247.46	\$253.40
54151S	IT Senior Officer			\$271.59	\$278.11	\$284.78
54151S	IT Officer			\$236.97	\$242.66	\$248.48
54151S	IT Program Leader I			\$266.94	\$273.35	\$279.91
54151S	IT Program Leader II			\$244.68	\$250.55	\$256.56
54151S	IT Senior Manager - Level 1			\$170.92	\$175.02	\$179.22
54151S	IT Senior Manager - Level 2			\$165.67	\$169.65	\$173.72
54151S	IT Manager			\$159.39	\$163.22	\$167.14
54151S	IT Senior Analyst I			\$169.86	\$173.94	\$178.11
54151S	IT Senior Analyst II			\$160.00	\$163.84	\$167.77
54151S	IT Senior Analyst III			\$132.07	\$135.24	\$138.49
54151S	IT Senior Researcher			\$121.86	\$124.78	\$127.77
54151S	IT Researcher - Level 1			\$109.06	\$111.68	\$114.36
54151S	IT Researcher - Level 2			\$97.52	\$99.86	\$102.26
54151S	IT Junior Researcher			\$92.28	\$94.49	\$96.76
54151S	IT Research Evaluator I			\$116.74	\$119.54	\$122.41
54151S	IT Research Evaluator II			\$93.18	\$95.42	\$97.71
54151S	IT Research Evaluator III			\$81.92	\$83.89	\$85.90
54151S	IT Survey Responder I			\$114.69	\$117.44	\$120.26

SINs	Labor Category	10/1/2020 - 9/30/2021	10/1/2021 - 9/30/2022	10/1/2022 - 9/30/2023	10/1/2023 - 9/30/2024	10/1/2024 - 9/30/2025
54151S	IT Survey Responder II**			\$84.99	\$87.03	\$89.12
54151S	IT Survey Responder III**			\$75.78	\$77.60	\$79.46
54151S	IT Senior Support Staff**			\$102.76	\$105.23	\$107.76
54151S	IT Support Staff - Level 1**			\$60.82	\$62.28	\$63.77
54151S	IT Support Staff - Level 2**			\$53.47	\$55.24	\$56.57
54151S	IT Support Staff - Level 3**			\$53.47	\$54.92	\$56.24
54151S	IT Telephone Center Supervisor**			\$54.53	\$56.36	\$57.71
54151S	IT Telephone Center Interviewer**			\$39.84	\$40.92	\$41.90
54151S	IT Coder/Editor**			\$41.94	\$42.95	\$43.98
54151S	IT Field Supervisor**			\$55.57	\$57.38	\$58.76
54151S	IT Field Interviewer**			\$33.56	\$34.78	\$35.61

SIN 54151HEAL

SINs	Labor Category	10/1/2020 - 9/30/2021	10/1/2021 - 9/30/2022	10/1/2022 - 9/30/2023	10/1/2023 - 9/30/2024	10/1/2024 - 9/30/2025
54151HEAL	Health IT Principal I			\$442.86	\$453.49	\$464.37
54151HEAL	Health IT Principal II			\$347.82	\$356.17	\$364.72
54151HEAL	Health IT Principal III			\$324.57	\$332.36	\$340.34
54151HEAL	Health IT Principal IV			\$276.03	\$282.65	\$289.43
54151HEAL	Health IT Subject Matter Expert I			\$359.70	\$368.33	\$377.17
54151HEAL	Health IT Subject Matter Expert II			\$312.36	\$319.86	\$327.54
54151HEAL	Health IT Subject Matter Expert III			\$252.77	\$258.83	\$265.04
54151HEAL	Health IT Subject Matter Expert IV			\$204.25	\$209.15	\$214.17
54151HEAL	Health IT Project Director I			\$344.06	\$352.32	\$360.78
54151HEAL	Health IT Project Director II			\$306.18	\$313.53	\$321.05
54151HEAL	Health IT Project Director III			\$273.41	\$279.97	\$286.69
54151HEAL	Health IT Project Director IV			\$241.66	\$247.46	\$253.40
54151HEAL	Health IT Senior Officer			\$271.59	\$278.11	\$284.78
54151HEAL	Health IT Officer			\$236.97	\$242.66	\$248.48
54151HEAL	Health IT Program Leader I			\$266.94	\$273.35	\$279.91
54151HEAL	Health IT Program Leader II			\$244.68	\$250.55	\$256.56
54151HEAL	Health IT Senior Manager - Level 1			\$170.92	\$175.02	\$179.22
54151HEAL	Health IT Senior Manager - Level 2			\$165.67	\$169.65	\$173.72
54151HEAL	Health IT Manager			\$159.39	\$163.22	\$167.14
54151HEAL	Health IT Senior Analyst I			\$169.86	\$173.94	\$178.11
54151HEAL	Health IT Senior Analyst II			\$160.00	\$163.84	\$167.77
54151HEAL	Health IT Senior Analyst III			\$132.07	\$135.24	\$138.49
54151HEAL	Health IT Senior Researcher			\$121.86	\$124.78	\$127.77
54151HEAL	Health IT Researcher - Level 1			\$109.06	\$111.68	\$114.36
54151HEAL	Health IT Researcher - Level 2			\$97.52	\$99.86	\$102.26

SINs	Labor Category	10/1/2020 - 9/30/2021	10/1/2021 - 9/30/2022	10/1/2022 - 9/30/2023	10/1/2023 - 9/30/2024	10/1/2024 - 9/30/2025
54151HEAL	Health IT Junior Researcher			\$92.28	\$94.49	\$96.76
54151HEAL	Health IT Research Evaluator I			\$116.74	\$119.54	\$122.41
54151HEAL	Health IT Research Evaluator II			\$93.18	\$95.42	\$97.71
54151HEAL	Health IT Research Evaluator III			\$81.92	\$83.89	\$85.90
54151HEAL	Health IT Survey Responder I			\$114.69	\$117.44	\$120.26
54151HEAL	Health IT Survey Responder II**			\$84.99	\$87.03	\$89.12
54151HEAL	Health IT Survey Responder III**			\$75.78	\$77.60	\$79.46
54151HEAL	Health IT Senior Support Staff**			\$102.76	\$105.23	\$107.76
54151HEAL	Health IT Support Staff - Level 1**			\$60.82	\$62.28	\$63.77
54151HEAL	Health IT Support Staff - Level 2**			\$53.47	\$55.24	\$56.57
54151HEAL	Health IT Support Staff - Level 3**			\$53.47	\$54.92	\$56.24
54151HEAL	Health IT Telephone Center Supervisor**			\$54.53	\$56.36	\$57.71
54151HEAL	Health IT Telephone Center Interviewer**			\$39.84	\$40.92	\$41.90
54151HEAL	Health IT Coder/Editor**			\$41.94	\$42.95	\$43.98
54151HEAL	Health IT Field Supervisor**			\$55.57	\$57.38	\$58.76
54151HEAL	Health IT Field Interviewer**			\$33.56	\$34.78	\$35.61

Table 5. GSA Price List: SIN Ancillary

Ancillary Supply/Services	Unit of Issue	10/1/2023 - 9/30/2024	10/1/2024 - 9/30/2025
Copying (per page)	Per page	\$0.08	\$0.08
Computing-PC (per month)	Per month	\$303.28	\$310.56
Telephone Charge per interview hour	Per interview hour	\$24.66	\$25.26
Field Expense - examples include expenses related to being in the field and for support- cables, mice, etc.	% of interviewer labor dollars	20.00%	20.00%
Rockville -Prime Service - Data processing (onsite)	Per CRU	\$0.0006487	\$0.0006643
Rockville-Non-Prime Service - Data processing	Per CRU	\$0.0003848	\$0.0003940
CATI (Computer Assisted Telephone Survey Data Services)	Per CRU	\$0.0003848	\$0.0003940
VAX Data Services per block of 512 characters per month	Per block of 512 characters per Month	\$0.0000561	\$0.0000574
Printing	Per impact	\$0.03	\$0.03
Production grade printing	Per impression	\$0.03	\$0.03
Wesnet Network & Data Services per block of 512 characters per month	Per block of 512 characters per Month	\$0.0000561	\$0.0000574
Microsoft IIS Web server per month (based on 100% usage)	Per month based on 100% usage	\$1,652.83	\$1,692.49
SAS Batch server per month (based on 100% usage)	Per month based on 100% usage	\$4,132.07	\$4,231.24
Oracle Remote Data Capture Web server per month (based on 100% usage)	Per month based on 100% usage	\$2,361.18	\$2,417.84
Acorde Document Management server per month (based on 100% usage)	Per month based on 100% usage	\$4,132.07	\$4,231.24
Image Processing server per month (based on 100% usage)	Per month based on 100% usage	\$9,444.73	\$9,671.40
Office PCs (desktop, fully configured PC) - per month (based on 100% usage)	Per month based on 100% usage	\$207.79	\$212.78
Field PCs (laptop, tablets, and other devices) per month (based on 100% usage)	Per month based on 100% usage	\$70.83	\$72.53
WebEx or similar - Order level platform for large solution/major trainings, media, or technical sessions - per month (based on 100% usage)	Per month based on 100% usage	\$31,758.63	\$32,520.84
SharePoint or similar - Order level platform for large solution/major trainings, media, or technical sessions - per month (based on 100% usage)	Per month per site	\$939.72	\$962.27
Teleconference Services (per minute per person per call)	Per minute per person per call	\$0.05	\$0.05
Black and White copying (per print copy)	Per copy	\$0.05	\$0.05
Color copying (per print copy)	Per copy	\$0.18	\$0.18
Standard Transcriptions (per page)	Per page	\$4.13	\$4.23
Time-coded Transcriptions (per page)	Per page	\$4.72	\$4.83

Ancillary Supply/Services	Unit of Issue	10/1/2023 - 9/30/2024	10/1/2024 - 9/30/2025
Minimum Price Transcriptions (per job)	Per job	\$59.03	\$60.45
Daily on-location audio production (includes equipment)	Per day	\$939.75	\$962.30
Daily on-location videographer (includes equipment)	Per day	\$1,093.22	\$1,119.46
Mail based surveys/paper inquiries	Per unit	\$0.09	\$0.09
ID Badge for conference/participation	Per unit	\$1.54	\$1.58
Booklet for research studies	Per unit	\$1.79	\$1.83
Booklet envelop for research studies	Per unit	\$0.69	\$0.71
Booklet window envelope for research studies	Per unit	\$0.21	\$0.22
Brochure/Flyer	Per unit	\$1.18	\$1.21
Envelope	Per unit	\$0.48	\$0.49
Folder with Inserts	Per unit	\$15.15	\$15.52
Form	Per unit	\$0.51	\$0.52
Label	Per unit	\$0.09	\$0.09
Letterhead Shell and Survey	Per unit	\$0.04	\$0.04
Newsletter	Per unit	\$0.19	\$0.19
News Letter and Insert	Per unit	\$0.11	\$0.11
Postcard and Envelope	Per unit	\$0.51	\$0.52
Price for readied questionnaire	Per unit	\$16.27	\$16.66
Survey	Per unit	\$1.77	\$1.81
Window Envelope	Per unit	\$0.47	\$0.48
Survey Incentive	Per unit	\$106.26	\$108.81
US Post Office Shipping Services - Standard Postal Rates	Standard	Standard	Standard
FedEx Shipping Services - Standard Rates	Standard	Standard	Standard
United Parcel Services (UPS) Shipping Services - Standard Rates	Standard	Standard	Standard

Table 6. Service Contract Labor Standards

SCLS Eligible Contract Labor Category	SCLS Equivalent Code Title	Occupation Code	Wage Determination Number
Senior Support Staff**	Administrative Assistant	01020	2015-4269
Support Staff Level 1**	Secretary III	01313	2015-4269
Support Staff Level 2**	Secretary II	01312	2015-4269
Support Staff Level 3**	Secretary I	01311	2015-4269
Telephone Center Supervisor**	Administrative Assistant	01020	2015-4269
Telephone Center Interviewer**	Survey Worker	01420	2015-4269
Coder/Editor**	Data Entry Operator II	01052	2015-4269
Field Supervisor**	Administrative Assistant	01020	2015-4269
Field Interviewer**	Survey Worker	01420	2015-4269
Survey Responder II**	Survey Worker	01420	2015-4269
Survey Responder III**	Survey Worker	01420	2015-4269
IT Senior Support Staff**	Administrative Assistant	01020	2015-4269
IT Support Staff Level 1**	Secretary III	01313	2015-4269
IT Support Staff Level 2**	Secretary II	01312	2015-4269
IT Support Staff Level 3**	Secretary I	01311	2015-4269
IT Telephone Center Supervisor**	Administrative Assistant	01020	2015-4269
IT Telephone Center Interviewer**	Survey Worker	01420	2015-4269
IT Coder/Editor**	Data Entry Operator II	01052	2015-4269
IT Field Supervisor**	Administrative Assistant	01020	2015-4269
IT Field Interviewer**	Survey Worker	01420	2015-4269
IT Survey Responder II**	Survey Worker	01420	2015-4269
IT Survey Responder III**	Survey Worker	01420	2015-4269
Health IT Senior Support Staff**	Administrative Assistant	01020	2015-4269
Health IT Support Staff Level 1**	Secretary III	01313	2015-4269
Health IT Support Staff Level 2**	Secretary II	01312	2015-4269
Health IT Support Staff Level 3**	Secretary I	01311	2015-4269
Health IT Telephone Center Supervisor**	Administrative Assistant	01020	2015-4269
Health IT Telephone Center Interviewer**	Survey Worker	01420	2015-4269
Health IT Coder/Editor**	Data Entry Operator II	01052	2015-4269

SCLS Eligible Contract Labor Category	SCLS Equivalent Code Title	Occupation Code	Wage Determination Number
Health IT Field Supervisor**	Administrative Assistant	01020	2015-4269
Health IT Field Interviewer**	Survey Worker	01420	2015-4269
Health IT Survey Responder II**	Survey Worker	01420	2015-4269
Health IT Survey Responder III**	Survey Worker	01420	2015-4269

**The Service Contract Labor Standards (SCLS) is applicable to this contract, and it includes SCLS applicable labor categories. The prices for the cited SCLS labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix (Table 5). The prices offered are in line with the geographic scope of the contract (i.e., nationwide).